

# Regulations for Participants of the 23rd International Congress of Historical Sciences

## § 1. General Provisions

- 1. The 23rd International Congress of Historical Sciences**, hereinafter referred to as the Congress, will be held on 22-28.08.2021 in Poznan.
- 2. The Local Congress Organiser** is Adam Mickiewicz University, based in Poznan, ul. Wieniawskiego 1, 61-712 Poznan, REGON (National Business Registry Number) 000001293, NIP (Tax Identification Number) 777-00-06-350.
- 3. The Technical Congress Organiser**, responsible for the registration and service for participants, is Międzynarodowe Targi Poznańskie sp. z o.o., based in Poznań, ul. Głogowska 14, 60-734 Poznań, KRS (National Court Register Number) 0000202703, REGON (National Business Registry Number) 004870933, NIP (Tax Identification Number) 777-00-00-488.
- 4.** The Congress participants may be researchers of universities and other research institutions, students (B.A., M.A., Ph.D.) and teachers, as well as other persons professionally involved in the subject of the Congress and representatives of entities operating in the sectors related to the theme of the Congress.
- 5.** Over 70 different sessions shall be held as part of the Congress, as well as thematic panels organised by the specialised affiliated commissions, a poster session for post-graduate and PhD students, the Research Forum and numerous accompanying events (including the International Exhibition of Historical Books).
- 6.** The official website of the Congress is available at: <https://ichs2020poznan.pl/en/>.

## § 2. Participation in the Congress

- 1.** Participation in the Congress is on a paid-basis. Fees for participation in Congress are varied depending on the date of payment and are further defined in § 3.
- 2.** Applications for participation in the Congress must be made by completing the registration form on the Congress website at: <https://ichs2020poznan.pl/en/registration/>.
- 3.** The total fee for participation in the Congress, which is the precondition for the acceptance of the application for participation in the Congress, must be paid immediately upon registration (by means of on-line payments), or no later than within 14 days of receipt of the pro forma invoice by bank transfer. The bank account of the Technical Congress Organiser is indicated in the on-line registration process and in the pro-forma invoice.
- 4.** By applying for participation in the Congress the Participant accepts these Regulations.
- 5.** Acceptance of application for participation after receipt of the congress fee will be confirmed by e-mail sent to the address of the Participant.
- 6.** The organiser shall send information related to participation in the Congress to the e-mail address indicated by the Participant in the on-line registration, including confirmation of receipt of the application, confirmation of receipt of the congress fee, invoices and others.
- 7.** At the request of the Congress Participant an invoice shall be issued (in accordance with applicable law) by way of acknowledgement of receipt of the fee for participation in the Congress.
- 8.** In the event of lack of payment of the entire participation fee the application for participation shall be rejected.
- 9.** The handling of applications, fees for participation in the Congress, as well as the confirmation of the acceptance of applications for participation and invoicing of any fees paid shall be the responsibility of the Technical Congress Organiser on behalf of the Local Congress Organiser.
- 10.** The cost of travel and accommodation shall be covered by the Congress Participant.

**11.** To take advantage of preferential rates for accommodation in hotels (offer for the participants of the Congress is presented on the website of the Congress), the Participant should contact the Accommodation Department of WORLD TRADE CENTER POZNAN:

- phone (+48) 61 865 38 69

- fax: +48 61 866 61 34

- E-mail: [accommodation\\_ichs2020poznan@wtcpoznan.pl](mailto:accommodation_ichs2020poznan@wtcpoznan.pl)

The booking fee and accommodation shall be made independently by the Participant.

**12.** A Congress Participant interested in the offer of accommodation in the dormitories of Adam Mickiewicz University in Poznan should contact: [mongra2@amu.edu.pl](mailto:mongra2@amu.edu.pl)

**13.** The application for participation in the Congress is not effective if the Participant:

- entered false data in the registration form or
- does not meet the requirement referred to in § 1.4.

In this case, the registration will be canceled. If the registration fee was already paid, the Organizer is obliged to refund the registration fee to the applicant.

### **§ 3. Payment for participation in the Congress**

**1.** The payment should be made together with submitting the participation application forms, as the payment of fees is the precondition for the acceptance of the Congress participation application.

**2.** Fees for participation in the Congress:

- Early Standard: EUR 120

- Early Student: EUR 75

- Regular Standard: EUR 150

- Regular Student: EUR 100.

Gross unit price includes VAT (23%).

The early registration (Early Bird) will end on 31 March 2021.

**3.** The fee for participation in the Congress includes:

- a) a personalised ID tag
- b) admission to all sessions
- c) participation in the Opening Ceremony and Welcome Dinner
- d) participation in the Closing Ceremony and a Farewell Lunch
- e) participation in the events accompanying the Congress
- f) coffee breaks
- g) Congress materials
- h) free use of public transport on the basis of the Congress ID tag.

**4.** The fee for participation in the Congress referred to in §3.2 includes the cost of liability insurance and accident insurance at for the duration of the Congress.

**5.** Each Participant shall receive a certificate of participation in the Congress.

### **§ 4. Cancellation of participation in the Congress**

**1.** The Participant may cancel his/her participation in the Congress. Cancellations must be made in writing to the Technical Congress Organiser (ul. Głogowska 14, 60-734 Poznan) or by e-mail (to e-mail address: [ichs2020poznan@grupamtp.pl](mailto:ichs2020poznan@grupamtp.pl) ).

**2.** In the event of resignation, paid Congress fees shall be refunded (net of handling charges):

- in case of cancellation until 30.06.2021: 100% refund of the Congress fee

- in case of cancellation from 01.07.2021 to 31.07.2021: 50% refund of the Congress fee.

In the case of resignation after 31.07.2021, the Congress fee is not refundable.

**3.** If the Congress does not take place for reasons attributable solely to the Substantive and/or Technical Organiser, the fees paid by the Participants shall be immediately reimbursed.

### **§ 5. Processing of Personal Data**

- 1.** Providing personal data by the Participant is a prerequisite for acceptance of the application for participation in the Congress. As a result of failure to provide the required data the agreement shall not be concluded by the Organiser (no confirmation of acceptance).
- 2.** Personal data of Congress Participants collected in the registration process shall be processed for the purposes of the agreement for participation in the Congress, the implementation of services related to participation in the Congress, invoicing, possible complaint procedure, as well as direct marketing by the Substantive Organiser and the Technical Organiser.
- 3.** Personal data of Congress Participants shall be used in accordance with the conditions set out in the Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (OJ L 119, 4.5.2016, p. 1-88, GDPR), the Personal Data Protection Act of 10 May 2018 (OJ of 2018 item 1000, PDPA), other applicable regulations and these Regulations.
- 4.** The personal data given in the application for participation/on-line registration shall be processed for the purpose and in the scope associated with the organisation of the Congress. The basis for the processing of personal data is Art. 6 paragraph 1 letter b) of the GDPR – performance of the agreement (the acceptance of the Regulations and application for participation in the Congress, as well as receipt by the Organiser of the application and the participation fee is tantamount to the conclusion of the agreement). The Organiser may also process personal data of the Participants in order to determine, defend or pursue claims in connection with the Congress, which is its legitimate interest (Art. 6, paragraph 1 point f of the GDPR). In that case, personal data shall be kept during the period of limitation for claims or criminal acts provided for in the legal regulations.
- 5.** The controller of personal data of the Congress Participants shall be the Substantive Organiser, i.e. Adam Mickiewicz University, based in Poznan, ul. Wieniawskiego 1, 61-712 Poznan, REGON (National Business Registry Number) 000001293, NIP (Tax Identification Number) 777-00-06-350, which outsources the processing of data.
- 6.** The processor of personal data of Congress Participants under a personal data processing contract with the Substantive Congress Organiser shall be the Technical Organiser, i.e. Miedzynarodowe Targi Poznanskie sp. z o.o. with its registered office in Poznan, 60-734 Poznan, ul. Glogowska 14, entered into register of entrepreneurs kept by the Regional Court in Poznan, Nowe Miasto and Wilda in Poznan, 8th Economic Division of National Court Registry, KRS number 0000202703 and registered as an active VAT payer under NIP number 777-00-00-488, with share capital of PLN 42,310,200.00.
- 7.** The data controller shall not transmit personal data to any third country/international organisation, with the exception referred to in paragraph 9 below.
- 8.** The participant agrees to the free use, recording, processing, reproduction, dissemination of his/her image captured in the form of photographs or video recording during the Congress.
- 9.** The Controller (Substantive Organiser) or Processor (acting on behalf of the Controller, the Technical Organiser) shall transmit personal data to a third country (the United States) on the basis of the Decision of the Executive Committee (EU) 2016/1250 of 12 July 2016 adopted pursuant to Directive 95/46/EC of the European Parliament and the Council on the adequacy of the protection afforded by the Privacy Shield UEUSA (hereinafter “the Decision”). The Decision states that it is allowed to transfer data to entities in the United States that have adopted a set of Privacy Principles – EU-US Privacy Shield Frameworks, including additional principles, by way of self-certification, by including them in the list of entities that have carried out self-certification as part of the EU-US Privacy Shield. YouTube LLC (formally, the entry has been made by Google LLC – the parent company of YouTube LLC, and the entry also includes YouTube LLC) and Facebook Inc. are the entities included in the list of entities that have carried out self-certification as part of the EU-US Privacy Shield. The list of entities is available at: [www.privacyshield.gov](http://www.privacyshield.gov). Information about the principles of the processing of personal data in accordance with the EU-US Privacy Shield and the security measures applied is available at: [www.privacyshield.gov](http://www.privacyshield.gov).

10. Personal data of the Participants shall not be subject to automated processing, including profiling.

11. If the Participant expressed consents referred to in the above paragraph 8, the personal data shall be processed to the extent necessary to achieve the objective/goals covered by the consents, until the withdrawal of consent by the Participant. The basis for processing of personal data is Art. 6 paragraph 1 point a) of the GDPR (optional, clear, informed and specific consent of the data subject). The withdrawal of consent does not affect the lawfulness of the processing performed based on consent before its withdrawal.

12. Participants have the right to: a) access their data, b) correct the data, c) withdraw consent to the processing of data referred to in the above paragraph 8. Within the limits of the law Participants also have the right to object to the processing of personal data in cases where the Organiser processes the same for the purpose arising from its legitimate interests. The rights referred to above may be exercised by means of a written indication of requests sent to the address of the Controller.

13. Congress Participants are also entitled to bring a complaint to the President of the Office for Personal Data Protection regarding the processing of their data by the Controller.

## **§ 6. Order regulations**

1. Congress Participants are advised to insure their movable property brought to the Congress venue, for the duration of the Congress, as well as to properly protect such property against possible loss or other damage at the Congress venue.

2. The organisers shall not be responsible for the items left or lost by the Participants in the Congress venue.

3. The Participant is obliged to comply with generally accepted social norms and rules applying at the facility where the Congress or any event related with the Congress are held.

4. The Participant agrees to the free use, recording, processing, duplication, distribution of the image captured in the form of photographs or video recording, and grants the Organiser a non-exclusive, territorially and temporally unlimited, royalty-free licence to use the image recorded in connection with participation in the Congress for information, promotional and advertising purposes associated with the Congress or activity of MTP Poznan Expo in the following fields of use:

- recording and reproduction by any known technique, and dissemination in any form,
- introduction to computer memory and multimedia networks,
- reproduction of the image recording,
- public exhibition, displaying, playing and broadcasting and re-broadcasting, as well as making publicly available in such a way that everyone can have access to it at a place and time individually chosen by them,
- posting and publishing in newspapers, on websites, posters and billboards, social media,
- broadcasting in TV and radio.

## **§ 7. Final Provisions**

1. These Regulations shall be valid from 15.12.2019 and are available on the website of the Congress <https://ichs2020poznan.pl/en/registration/>

2. The Organiser has the right to change the provisions of the Regulations in the event of changes in legislation or major events affecting the organisation of the Congress. Possible changes to the provisions of the Congress Regulations shall be immediately posted on <https://ichs2020poznan.pl/en/registration/> . Any changes shall be communicated to the Congress Participants by the Technical Organiser, which shall send the relevant information to the e-mail addresses Participants indicated in the applications for participation.

3. Any claims of Congress Participants against the Organiser shall be submitted in writing by registered letter with acknowledgement of receipt, at the latest 14 days after the end of the Congress, to the correspondence address of the Technical Organiser: Międzynarodowe Targi Poznańskie sp.z o.o., Kancelaria, ul. Głogowska 10, 60-734 Poznań.

**4.** In matters not covered by the Regulations the provisions of Polish law shall apply, in particular the Civil Code.

**5.** Any disputes that may arise between the Congress Participant and Substantive Organiser and/or Technical Organiser of the Congress shall be settled by the court competent for the Organiser.

As at: 15.12.2019